



FATIMAH ELIZABETH CATES ACADEMY

Fatimah Elizabeth Cates Academy

Pupils' Toileting Policy



Name of School:

Fatimah Elizabeth Cates Academy



Pupils' Toileting Policy

Aim of policy

Fatimah Elizabeth Cates Academy recognises that some children with SEN and other children's home circumstances may result in children arriving at school with under developed toilet training skills. The aim of this policy is to ensure that appropriate provision is made for such children. This policy also aims to clarify the madrasah's position on toileting needs in children who have no SEN needs and who soil regularly within the school day or even if it occurs first time with a student.

Fatimah Elizabeth Cates Academy is committed to safeguarding and promoting the welfare of children and young people. We are committed to ensuring that all staff responsible for intimate care of children and young people will undertake their duties in a professional manner at all times.

Intimate care is defined as any care which involves washing, touching or carrying out an invasive procedure that most children and young people carry out for themselves, but which some are unable to do. Staff will work in close partnership with parents and carers to share information and provide continuity of care.

SEN and inclusion

If a child is not toilet trained because of a disability his/her rights to inclusion are additionally supported by the SEN & Disability act 2001 & part 1V of the Disability Discrimination act 1995.

Toileting and the Foundation Stage Profile

Curriculum guidance for the Foundation Stage is clear that the role of the adult involves supporting the child's whole development, particularly their Personal, Social and Emotional development including supporting the transition between settings. One of the Early Learning Goals for children to achieve by the end of the Foundation Stage is to "Dress and undress independently and manage their own personal hygiene".

Intimate Care in Key Stage 1 and Key Stage 2

Key Stage 1 - If a child accidentally soils or wets, we will encourage the child to change themselves, where this is not possible we will contact parents through the office admin team.

Key Stage 2 - Any child that soils or wets will not be changed by any member of staff. However, we will provide a private secure room (The Staff and Disable toilet next to our Office) where the child may change on their own. We will supply clean clothes (to the best of our ability out of the 'spares box' – this however may not be the case depending on the availability of spare clothes) and a carrier bag.

Parental responsibility

Prior to starting at Fatimah Elizabeth Cates Academy prospective parents/carers will be reminded of the madrasah's expectation that pupils should be toilet trained before they start madrasah. If a child is not fully toilet trained before starting madrasah, the parents/carers must inform the school. A meeting will then be arranged prior to a start date being given. The child's needs will be discussed and reasons for the child not being fully toilet trained will be recorded. Parents of children who have regular toileting accidents will be required to provide spare clothes (to be kept on their peg in the cloakroom).

Parents/carers should make every effort to come to madrasah to change their child, and should bring a clean set of clothing.

It is essential that parents / carers recognise they are responsible for any training / changing routines for their child. Madrasah is not responsible for toilet training a child. Where a parent is aware of any concerns or issues around their child's toileting routine at any age, they should discuss the issues with the school.

Staff responsibilities with children who have a special educational and/or a diagnosed medical need the SENCO will be updated regularly by the parents and we will discuss a plan. If a child vomits or soils him/herself during madrasah time, a Teaching Assistant assigned by the class teacher and a member of the SEN/D team or school admin will help the child where needed to:

- Contact Parents
- Provide dress in the child's own clothes or those provided by the school
- Double wrap soiled clothes in plastic bags and give to parents/carers to take home.

The madrasah undertakes to attempt and support any training programme requested by a child's GP and/or the school nurse or parent. At all times the member of staff pays attention to the level of distress and comfort of the child. If the child is ill, a member of staff will telephone the parent/carer.

In the event a child is reluctant and refuses to visit the toilet the parent/carer will be contacted to discuss any underlying issues.

Our intention is that the child will never be left in soiled clothing, and as soon as the member of staff responsible for him/her is aware of the situation, she/he will clean the child or telephone the parent/carer through admin. The member of staff responsible will check the child regularly to ensure that he/she is comfortable before arrival of parents.

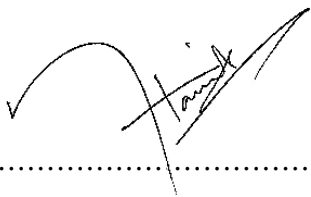
It is intended that the child will not experience any negative disciplining, but only positive encouragement and praise for his/her endeavours to master this necessary skill. It is always our intention to avoid drawing attention to such events and positively encourage the child in his/her efforts to gain these skills.

There will be an on-going opportunity for staff to discuss with the Headteacher any issue regarding the Toileting policy concerns them.

This policy will be reviewed every 12 months and consideration given to the implications for future whole school development planning.

If you have any queries regarding this policy, please contact the Head Teacher Ustadh Hamid Mahmood

Policy agreed on behalf of the management



Signed:

(Ustadh Hamid Mahmood)
Head Teacher

Date: **25 / 02 / 2018**